

# LSC CDD Resolution 2022-01

---

[Lake St. Charles District FY 21-22 Budget  
Amendment]

Approved by the Lake St. Charles BOS of Supervisors per M06-07-2022-xx  
06/07/2022

**RESOLUTION No. 2022-01  
OF THE  
LAKE ST. CHARLES  
COMMUNITY DEVELOPMENT DISTRICT**

WHEREAS, the Lake St. Charles Community Development District (the “District;”) is a local unit of special-purpose government of the State of Florida created in accordance with the Uniform Community Development District Act of 1980, Chapter 190, Florida Statutes (the “Act”); and

WHEREAS, pursuant to 189.016(6)(c), Florida Statutes, a budget amendment is required if total appropriations increase; and

WHEREAS, the District approved FY 20-21 Carryover of \$83,080; and

WHEREAS, the District approved FY 21 General Fund Carryforward amount of \$309,287, per the final FY 21 District Audit; and

WHEREAS, the District approved a decrease to Interest-General Fund Revenue in the amount of \$1,270 due to decrease in bank interest rates; and

WHEREAS, the District approved an increase to Excess Fees Revenue in the amount of \$7,512 received from Hillsborough County Community Tax Collector; and

WHEREAS, the District approved an increase to Miscellaneous Revenue in the amount of \$2,105 received from Suntrust Credit Card Rewards; and

WHEREAS, the District approved a decrease to DEP Grant Reimbursements in the amount of \$157,027 due to change in reimbursement grant schedule.

**NOW, THEREFORE, BE IT RESOLVED BY THE LAKE ST. CHARLES COMMUNITY DEVELOPMENT DISTRICT IN A GENERAL MEETING THIS JUNE 7, 2022 AMENDS THE FY 21-22 ADOPTED BUDGET PER THE DESCRIPTIONS BELOW AND REFLECTED IN EXHIBIT A, FY 21-22 AMENDED ADOPTED BUDGET**

**A. Budget Amendment Revenue:**

1. The Budget is amended to reflect a carryover amount of \$83,080.
2. The Budget is amended to reflect a carryforward amount of \$309,287.
3. The Budget is amended to reflect a decrease of \$1,270 Interest- General Fund.
4. The Budget is amended to reflect an increase of \$7,512 Excess Fees.
5. The Budget is amended to reflect an increase of \$2,105 Miscellaneous Revenue.
6. The Budget is amended to reflect a decrease of \$157,027 DEP Grant Reimbursement.

**B. Budget Amendment Carryover Allocation:**

1. To fund unassigned CIP projects. \$83,080

**C. Budget Amendment Revenue Allocation:**

1. Increase of \$4,272 to District Manager. (Line #36)
2. Increase of \$49 to General Liability. (Line #45)
3. Increase of \$40 to Public Official Liability. (Line #46)
4. Increase of \$400 to Legal Advertising. (Line #48)
5. Increase of \$500 to Postage. (Line #51)
6. Increase of \$3,000 to Technology Services/Upgrades. (Line #54)
7. Increase of \$5,800 to Irrigation Maintenance. (Line #78)
8. Increase of \$45 to Pond #9, 22, 23, & 24 Aeration Maintenance. (Line #85)
9. Increase of \$76 to Lake #27 Aeration Maint. (Line #86)
10. Increase of \$18 to Fountain Maint #21. (Line #87)
11. Increase of \$800 to Parks 7 Rec Cell Phones. (Line #121)
12. Increase of \$1,750 to Technology/Services Upgrades. (Line #55)
13. Decrease of \$3,000 to Misc-Landscape-Temporary Staff. (Line #81)
14. Increase of \$560 to Pond & Stormwater Maint Contract. (Line #85)
15. Increase of \$1,042 to Property Insurance Contract. (Line #89)
16. Increase of \$1,350 to Facilities Monitor. (Line #106)
17. Decrease of \$36,500 to Grant Management Reimbursement. (Line #115)
18. Increase of \$83,029 to Future CIP Projects & Reserves. (Line #130)
19. Decrease of \$192,490 to Lake Water Quality Project. (Line #131)

**D. Effective Date.** This Resolution shall become effective upon its adoption.

**LAKE ST. CHARLES COMMUNITY  
DEVELOPMENT DISTRICT  
STATE OF FLORIDA  
COUNTY OF HILLSBOROUGH COUNTY**

---

Robert Fannin, Chairman

**EXHIBIT A**

**AMENDED ADOPTED FY 21-22 BUDGET**

**Lake St. Charles CDD**  
**Amended Adopted FY 20-21 Budget**

Accrual Basis

	A	B	C	D	E	F	G	M	Q	R
								FY 21-22 Annual Budget	FY 21-22 Monthly Budget	Comments
1										
2							<b>Revenue/Expense</b>			
3							<b>Revenue</b>			
4							<b>36100 - Interest Earnings</b>			
5							Interest - General Fund	180	15	\$1,270 decrease due loss of earned interest
6							<b>Total 36100 - Interest Earnings</b>	<b>180</b>	<b>15</b>	
7							<b>General Fund Assessment-O&amp;M</b>			
8							General Fund Assessment Gross	958,146	79,846	
9							GF Prop Tax Interest	0	0	
10							GF Tax Collector Commissions	(19,163)	(1,597)	
11							GF Tax Payment Discount	(38,326)	(3,194)	
12							<b>Total General Fund Assessment-O&amp;M</b>	<b>900,657</b>	<b>75,055</b>	
13							<b>Total 36310 - Special Assessment</b>	<b>900,657</b>	<b>75,055</b>	
14							<b>36311 - Excess Fees</b>	<b>7,512</b>	<b>626</b>	\$7,512 Increase due to excess fees received from County
15							<b>36900 - Miscellaneous Revenues</b>			
16							Other Misc Revenue	3,305	275	\$2,105 Increase due to rewards received from District Credit Card
17							Rental	500	42	
18							Pool Snack Vending	475	40	
19							DEP Grant Reimbursements	276,542	23,045	\$157,027 decrease due to actual timeline comparison
20							<b>Total 36900 - Miscellaneous Revenues</b>	<b>288,334</b>	<b>24,028</b>	
21							<b>Total Revenue</b>	<b>1,196,683</b>	<b>99,724</b>	
22							<b>Budgeted Carryforward</b>	<b>309,287</b>		General Fund Balance Carryforward per FY21 Audit
23							<b>Total Revenue</b>	<b>1,505,970</b>		
24							<b>Expense</b>			
25							<b>5110 - Legislative</b>			
26							Employer Taxes	1,460	122	
27							Special District Fees	175	15	
28							Supervisor Fees	12,000	1,000	
29							Supervisor Payroll Service	900	75	
30							<b>Total 5110 - Legislative</b>	<b>14,535</b>	<b>1,211</b>	
31							<b>51300 - Financial &amp; Admin</b>			
32							Accounting Services	500	42	
33							Auditing Services	13,500	1,125	
34							Banking & Investment Mgmt Fees	200	17	
35							District F&A Employees			

**Lake St. Charles CDD**  
**Amended Adopted FY 20-21 Budget**

Accrual Basis

	A	B	C	D	E	F	G	M	Q	R
								FY 21-22 Annual Budget	FY 21-22 Monthly Budget	Comments
1										
36							District Manager	58,734	4,895	\$4,272 increase due to approved salary increase
37							Medical Stipend	2,400	200	
38							Payroll Service Charge	465	39	
39							Payroll Taxes - Employer Taxes	4,400	367	
40							Performance Stipend	1,000	83	
41							Total District F&A Employees	66,999	5,583	
42							Dues, Licenses & Fees	500	42	
43							General Insurance			
44							Crime	600	50	
45							General Liability	3,917	326	\$49 increase due to renewed policy
46							Public Officials Liability & EP	3,219	268	\$40 increase due to renewed policy
47							Total General Insurance	7,736	645	
48							Legal Advertising	3,000	250	\$400 Increase due to legal advertisements for assessment increase
49							Local/Other Taxes	3,396	283	
50							Office Supplies	1,000	83	
51							Postage	750	63	\$500 increase due to postage for mailed notice
52							Printer Supplies	2,000	167	
53							Professional Development	1,000	83	
54							Technology Services/Upgrades	5,000	417	\$3,000 Increase due to laptop and phone purchases
55							Telephone	3,600	300	
56							Travel Per Diem	200	17	
57							Website Development & Monitor	2,650	221	
58							Total 51300 - Financial & Admin	112,031	9,336	
59							51400 - Legal Counsel			
61							Total 51400 - Legal Counsel	8,000	667	
62							52100 - Law Enforcement			
63							Car Maintenance & Repairs	1,000	83	
64							Car Gas	1,500	125	
67							Total 52100 - Law Enforcement	2,500	208	
68							53100 - Electric Utility Svs	46,500	3,875	
69							53200 - Gas Utility Services	4,000	333	
70							53400 - Garbage/Solid Waste Svc	2,880	240	
71							53600 - Water/Sewer Services	9,800	817	
72							53900 - Physical Environment			
73							Entry & Walls Maintenance	2,000	167	

**Lake St. Charles CDD**  
**Amended Adopted FY 20-21 Budget**

Accrual Basis

	A	B	C	D	E	F	G	M	Q	R
								FY 21-22 Annual Budget	FY 21-22 Monthly Budget	Comments
1										
74							Ford F250 Maintenance & Repair	2,000	167	
75							Fountain in Lake	3,000	250	
76							Gas - Equipment	400	33	
77							Gas - Truck	1,800	150	
78							Irrigation Maintenance	15,800	1,317	\$5,800 increase due to irrigation repairs
79							Landscape Maintenance Contract	92,299	7,692	
80							Misc. Landscape -Temporary Staff	0	0	\$3,000 decrease due to funding for District Manager Salary
81							Misc. Landscape- Maintenance	10,500	875	
82							Mulch	10,500	875	
83							New Plantings	8,000	667	
84							Pond & Stormwater Maint Contract	14,280	1,190	\$560 Increase due to contract change
85							Pond #9,22,23, & 24 Aeration Maintenance	1,341	112	\$45 Increase due to contract change
86							Lake#27 Aeration Maint	2,236	186	\$ 76 Increase due to contract change
87							Fountain Maint #21	518	43	\$18 Increase due to contract change
88							Property Insurance Contract	15,542	1,295	\$1,042 increase due to renewed policy
89							Sod Replacement	4,000	333	
90							Mitigation Maint Contract	900	75	
92							Midge Survey	1,500	125	
93							<b>Total 53900 - Physical Environment</b>	<b>186,616</b>	<b>15,551</b>	
94							<b>57200 - Parks &amp; Recreation</b>			
95							Auto Liability	755	63	
96							Club Facility Maintenance			
97							Club Facility Maintenance	5,000	417	
98							Clubhouse Supplies	2,300	192	
99							Locks/Keys	100	8	
100							Pool Snack Vending Items	300	25	
101							<b>Total Club Facility Maintenance</b>	<b>7,700</b>	<b>642</b>	
102							<b>District Employees Payroll Exp</b>			
104							Employer Workman Comp	9,360	780	
105							Facilities Monitor	38,032	3,169	\$1,350 increase due to approved salary change
106							Medical Stipends	6,000	500	
107							Payroll Service Charge	2,500	208	
108							Payroll Taxes - Employer Taxes	16,500	1,375	
109							Performance Stipend	2,600	217	
110							Full Time Maintenance Employee	25,460	2,122	
111							Property Maintenance Part-Time	1,510	126	
112							Property Maintenance Team Lead	33,946	2,829	
113							Property Manager	65,558	5,463	

**Lake St. Charles CDD**  
**Amended Adopted FY 20-21 Budget**

Accrual Basis

	A	B	C	D	E	F	G	M	Q	R
1								FY 21-22 Annual Budget	FY 21-22 Monthly Budget	Comments
114							Grant Management (Reimbursed)	0	0	\$36,500 Decrease due to GM actual grant payout timeline
115							Recreational Assistants	9,500	792	
116							Hills Cnty Off Duty Sheriff	2,900	242	
117							Total District Employees Payroll Exp	213,866	17,822	
118							Dock Maintenance	400	33	
119							Drainage/ Nature Path/Trail Maintenance	1,800	150	
120							Park Facility Maintenance	7,000	583	
121							Parks & Rec Cell Phones	2,500	208	\$800 increase due to additional phone lines
122							Playground Maintenance	2,000	167	
123							Pool Maintenance Contract	21,100	1,758	
124							Pool Maintenance Repairs	12,000	1,000	
126							Sec System Monitoring Contract	240	20	
127							Security Repairs	5,000	417	
128							Total 57200 - Parks & Recreation	274,361	22,863	
129							58003- Future CIP Projects & Reserves	330,881	27,573	\$72,870 Increase due to DEP reimbursements
130							58004- Lake Water Quality Project	204,579	17,048	\$192,490 Decrease due to grant payout timeline
131							Total Expense	1,196,683	99,724	
132							Budgeted Carryforward	309,287		General Fund Balance Carryforward per FY21 Audit
133							Total Revenue	1,505,970		
134							Revenue Less Expenses	0	0	
141										
142										
143										
144							OTHER REVENUE - FY 20-21 CARRYOVER (Oct, 20-Sept, 21)	83,080	6,923	
145							Total Unassigned Revenue	83,080		
146							OTHER EXPENSES			



**Lake St. Charles CDD**  
**Amended Adopted FY 20-21 Budget**

Accrual Basis

	A	B	C	D	E	F	G	M	Q	R
								FY 21-22 Annual Budget	FY 21-22 Monthly Budget	Comments
1										
147							Additional funding for unassigned CIP projects	83,080	6,923	\$83,080 needed to fund emerging projects.
148							<b>TOTAL</b>	<b>83,080</b>		